

# STREATOR TOWNSHIP HIGH SCHOOL DISTRICT #40

Board of Education – Regular Meeting

Tuesday, May 19, 2020 at 6:00 P.M. in the STHS Library

Prepared by Carol A. Johnston, Administrative Assistant

## Call to Order/Roll Call

President Woeltje called the regular meeting to order at 6:00 P.M.

Board members present: Mr. Biroshik, Mr. Hoffmeyer, Mr. Mast, Mr. Parr, Mr. Tutoky and Dr. Woeltje

Board member absent: Mr. McFadden

Administration present: Mr. Seaton, Superintendent, Mrs. Mascal, Principal, Mr. Doty, Assistant Principal, and Mrs. Johnston, Superintendent Assistant

## Board Salutes

Dr. Seaton commended the Graduation Committee for their hard work and creative organization of the upcoming 2020, Graduation Ceremony.

Dr. Seaton and Mr. Biroshik commended everyone involved in the food production process, stating the process continues to be very successful.

## Public Comment

None

## Approval of Minutes

**MOTION** by Parr seconded by Hoffmeyer, to approve the Minutes of the Regular Meeting of Tuesday, April 21, 2020. Ayes (6) Nays (0) **Motion carried.**

## Approval of Financial Reports

**MOTION** by Parr, seconded by Tutoky, to Approve the Following Items Listed Under “Financial Reports” on the Tuesday, May 19, 2020, Board Meeting Agenda. Ayes (6) Nays (0) **Motion carried.**

A. Approve the April, 2020 Treasurer’s Report and Budgetary Report

B. Approve the May, 2020 Bills

## Administrative Reports

Superintendent –

- 2019-20 Tentative Amended Budget Display and Set Budget Hearing – Dr. Seaton informed the Board that it will be necessary to amend the 2019-2020 budget as a result of changes throughout the year on the expense and revenue sides. The Board reviewed the tentative amended 2019-2020 budget. Dr. Seaton recommended a Public Hearing be held on Tuesday, June 23, 2020 at 5:45 PM. The final amended budget will be presented for approval at the Regular Meeting of June 23, 2020.
- Welding Shop Expansion Bid Acceptance – Dr. Seaton informed the Board that the bid process for the Welding Shop Expansion project has been completed. D. Joseph Construction was the low bidder at \$77,000.00, including a \$10,000.00 contingency. Dr. Seaton recommended the Board approve D. Joseph Construction to complete the work.
- Refuse and Recycle Contract – Dr. Seaton informed the Board that the District has completed the 5-year bid process for the Refuse and Recycle services. Republic Waste Services was the only bidder participant. Dr. Seaton recommended the Board approve Republic Waste Services for the 2020-25 school years.
- 2020-21 Student Fees – The Board reviewed the list of proposed 2020-21 student/registration fees. Dr. Seaton recommended the Board not increase fees and approve all fees remain the same as the previous school year, including the waiver of all athletic fees.
- 2020-21 OSF Athletic Training Service Agreement – Dr. Seaton and the Board reviewed the Agreement with the OSF for Athletic Training services for the 2020-21 school year. Per the Agreement, the proposed fee for the 2020-21 school year is \$7,000.00. Dr. Seaton recommended the Board approve the agreement.
- Softball Dugout Renovation – The softball dugouts are in great need of replacement. Dr. Seaton and the Board discussed the process and proposed fee of \$21,138.00 as presented by Zavada Construction. Dr. Seaton recommended the Board approve Zavada Construction to complete the work.

- Resolution Designating Interest Earnings – Dr. Seaton explained that in order to preserve the District’s option to transfer accrued interest from one fund to another, the Board of Education will have to act at least once a year by passing a resolution designating interest accruing during the current fiscal year and all interest from prior years to still be interest going forward.
- 2020 Summer Hours – Secretarial Staff – The adjustment of summer work hours to 8:00 a.m. to 2:00 p.m. for the Secretarial staff is part of the contract. Dr. Seaton informed the Board that the summer hours will be in effect from Tuesday, May 26, 2020, through Tuesday, August 4, 2020.
- 2020-21 School Board Meeting Dates – The Board discussed conducting Board meetings on the third Tuesday of each month for the 2020-21 school year with the exception of June, 2021, which will be held on the 4<sup>th</sup> Tuesday of the month for year-end purposes.
- Job Description – Dean (Revised) – A first reading was held on the Dean Job Description. A second reading for possible approval of the Job Description will be conducted at the June 23, 2020, Board meeting.
- Job Descriptions – Multiple (New) – A First reading was held on the following Job Descriptions; Assistant Drama Director, Bulldog Scribes, Hub Club, Special Olympics, Math Team, Snowball, Welding Club Advisor, Musical Music Director and Weight Room Supervisor. A second reading for possible approval of the Job Descriptions will be conducted at the June 23, 2020, Board meeting.
- PRESS Board Policy Update #103 – Second Reading – The Board reviewed the IASB/PRESS Board Policy Updates for consideration of adoption.

Principal – None

Assistant Principal/Dean of Students –

- Student Handbook – First Reading – The Board reviewed and discussed the proposed changes to the Student Handbook. A second reading will be conducted at the June 23, 2020, Board meeting.
- TAOEP Student Handbook - First Reading – The Board reviewed and discussed the proposed changes to the TAOEP Student Handbook. A second reading will be conducted at the June 23, 2020, Board meeting.

Athletic Director –

- Drug Testing Results – Mr. Bedeker, Athletic Director, provided the Board with the recent drug testing statistics for review.
- Athletic Code Violation Modifications – COVID-19 – As a result of COVID-19, Mr. Bedeker, Athletic Director, submitted proposed modifications to the Athletic Code Violation Suspension Policy for the Board’s review. The Board requested the modifications to the policy be restricted to a “one-time” modification.

### Old Business

**MOTION** by Mast, seconded by Biroschik, to approve the following items listed under “Old Business” on the May 19, 2020, Board Meeting Agenda. Ayes (6) Nays (0) **Motion carried.**

- A. Approve the PRESS Board Policy Updates #103

### New Business

**MOTION** by Tutoky, seconded by Hoffmeyer, to approve the following items listed under “New Business” on the Tuesday, May 19, 2020, Board Meeting Agenda. Ayes (6) Nays (0) **Motion carried.**

- A. Approve the Display of the 2019-20 Tentative Amended Budget and Set the Amended Budget Hearing Meeting of June 23, 2020 @ 5:45 P.M.
- B. Approve the Welding Shop Expansion Bid from D. Joseph Construction for the amount of \$77,000.00
- C. Approve the 5-Year Refuse and Recycle Contract Bid from Republic Services for \$9,624 for FY21, \$10,008.96 for FY22, \$10,409.32 for FY23, \$10,825.69 for FY24, and \$11,258.72 for FY25
- D. Approve the 2020-21 School Year Student Fees
- E. Approve the OSF Athletic Training Services Agreement for the 2020-21 School Year
- F. Approve the Softball Dugout Renovation Work with Zavada for \$21,138.00
- G. Approve the Resolution Designating Interest Earnings
- H. Approve the 2020 Summer Secretarial Hours
- I. Approve the 2020-21 School Board Meeting Dates

**MOTION** by Parr, seconded by Mast, to approve the one-time modification to the Athletic Code Violation Suspension Policy. Ayes (6) Nays (0) **Motion carried.**

#### **Closed Session**

**MOTION** by Tutoky, seconded by Mast, to go into Closed Session as per **5ILCS 120/2(c)(1)** for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and as per **5ILCS 120/2(c)(2)** for the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and as per **5ILCS 120/2(c)(11)** for the litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; and as per **5ILCS 120/2(c)(21)** for the discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. TIME: 6:49 P.M. Ayes (6) Nays (0) **Motion carried.**

**MOTION** by Parr, seconded by Mast, to return to Regular Session. TIME: 9:23 P.M. Ayes (6) Nays (0) **Motion carried.**

#### **Motions from Closed Session**

**MOTION** by Parr, seconded by Biroshchik, to approve the Contract Agreement with the Streator Educational Support Personnel, Local 604, IFT-AFT and the Streator Township High School Board of Education, District #40, for the 2020-2025 School Years. Ayes (5) Nays (0) Abstain (1 – Hoffmeyer) **Motion carried.**

**MOTION** by Parr, seconded by Mast, to approve the Employee Contract between the Board of Education and Beau Doty, Assistant Principal, for the contract effective July 1, 2020, and ending June 30, 2021, and to set the annual salary rate of Beau Doty, Assistant Principal, at \$86,060.00 for the 2020-2021 school term. Ayes (6) Nays (0) **Motion carried.**

**MOTION** by Tutoky, seconded by Biroshchik, to approve the Employee Contract between the Board of Education and Robert Beck, Director of Technology, for the contract effective July 1, 2020, and ending June 30, 2021, and to set the annual salary rate of Robert Beck, Director of Technology, at \$92,371.76 for the 2020-2021 school term. Ayes (6) Nays (0) **Motion carried.**

**MOTION** by Hoffmeyer, seconded by Mast, to approve the Employee Contract between the Board of Education and Nick McGurk, Assistant Principal, for the contract effective July 1, 2020, and ending June 30, 2021, and to set the annual salary rate of Nick McGurk, Assistant Principal, at \$107,851.12 for the 2020-2021 school term. Ayes (6) Nays (0) **Motion carried.**

**MOTION** by Parr, seconded by Hoffmeyer, to approve the Employee Contract Amendment No. 1 between the Board of Education and Amy Jo Mascal, Principal, for the contract effective July 1, 2019, and ending June 30, 2022, and to set the annual salary rate of Amy Jo Mascal, Principal, at \$134,607.20 for the 2020-2021 school term. Ayes (6) Nays (0) **Motion carried.**

**MOTION** by Parr, seconded by Biroshchik, to approve the Employee Contract between the Board of Education and Matthew R. Seaton for the contract effective July 1, 2020, and ending June 30, 2025, to set the annual salary rate of Matthew R. Seaton, Superintendent, at \$154,467.04 for the 2020-2021 school term. Ayes (6) Nays (0) **Motion carried.**

**MOTION** by Parr, seconded by Hoffmeyer, to approve the respective per hour rate increase for the 2020-21 school year for the following District Confidential Employees; Chief Maintenance Supervisor (4%), Supt. Admin. Asst. (4%), District Bookkeeper (%4%), Payroll/AP Bookkeeper (4%), Maintenance (4%), Truancy Mentor (4%). Ayes (6) Nays (0) **Motion carried.**

**MOTION** by Woeltje, seconded by Biroshchik, to approve a 4% rate increase for the Technology Coordinator for the 2020-21 school year. Ayes (5) Nays (1-Tutoky) **Motion carried.**

**MOTION** by Mast, seconded by Hoffmeyer, to approve the following items listed under “Personnel”, on the May 19, 2020, Board Meeting Agenda. All new hires will be contingent on Background Check results. Ayes (6) Nays (0) **Motion carried.**

- Hires:**
- Mr. Kevin Brockway – 2020-21 Physical Education/Health Teacher
  - Mr. Rory Bedeker - 2020-21 Dean of Students
  - Mrs. Eleanor Maynard – 2020 Summer School Teacher
  - Mr. Jim Muntz – 2020 Summer Driver’s Education Teacher

**MOTION** by Biroschik, seconded by Mast, to approve Mrs. Jill Seaton as the STHS District 40 Community Alumni Coordinator contingent upon legal approval of Job Description, including oversight from Superintendent to Principal. Ayes (4) Nays (2-Hoffmeyer, Tutoky) **Motion carried.**

**President's Prerogative**

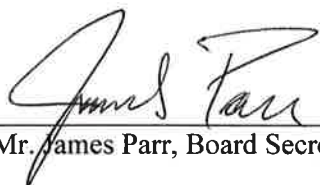
None

**Adjourn**

**MOTION** by Parr, seconded by Biroschik, to adjourn from the Regular Meeting. TIME: 9:33 P.M. Ayes (6) Nays (0) **Motion carried.**



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Dr. Earl Woeltje, Board President



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Mr. James Parr, Board Secretary